Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

October 6, 2025

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on October 6, 2025, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Mark Sullivan, Stephen Ward, Cody McDonald, Sonia Wendt

Others present: Christine Healt, Tug Hill Counsel
Mary Wilton, Water Plant Operator
Robert Boliver, BCA

Call to Order: Mayor Samantha Brown called the meeting to order at 6:00 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Trustee McDonald made a motion to approve the minutes of the September 2025 monthly meeting. The motion was seconded by Trustee Ward, all in favor, motion carried.

Financial Review: The Board reviewed the Financial Reports for September 2025. Trustee McDonald made a motion to approve the financial report as presented, seconded by Trustee Sullivan, all in favor, motion carried.

Bob Boliver, BCA updated the board on the Water and Sewer Projects.

SEWER:

- The Sewer Project Construction will (hopefully) begin on October 13th, they will be there every day (4 - 10-hour days) once they start.
- At Trustee Sullivan's request he went over the contact information for all involved in the Sewer Project, for those on the board that were not at the kickoff meeting.

Mayor Brown reported that Joe Santamour is OK with the contractor going on his land and understands that it will be restored to its original state if the ground gets disturbed in any way.

WATER:

- He was working on the water project and walked around the village a couple times, and he really has a hard time believing that we don't have a water leak in the area at the bottom of the school hill. He showed pictures of water running across the street to the other sidewalk even with the drought conditions, the picture shows it is wetter this year than when the other picture was taken a few years ago. Trustee Sullivan said he thinks Mary W. was going to check that after the last meeting. Mary W. said she did test it a couple times. He said maybe the school has a cellar drain or something that discharges down a hill. Trustee Ward reported that there is an old well halfway up the hill. Clerk Failing will ask Steve Freeman to check it out.
- The Village can hold off on paying the BCA bills until the funding comes through (or when the higher up at BCA says we have to) If this happens, we may have to get a BAN, which will involve paying interest.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton reported on the following:

- Everything is fine at the plant. Cody helped her at the water plant with priming the chlorine pump. Trustee Sullivan said he used to unscrew the thing and pour some water down in it. She said she used the backup pump for a couple days and now that she knows the trick she thinks she's good with that.
- The outside light motion detector is not working, Trustee Sullivan suggested flipping the light switch on and off a couple of times, when he was WPO it happened to him a few times. She will try that and try changing the bulbs and then contact Dave Ward if it still doesn't work.
- Every three years she has to take mandatory training. She would like to find a pump training for her next training session. Bob said the water association will usually email you if they have training.
- Joe Genter changed the eye of the turbidity meter that wasn't working properly. He showed her how to do it so she thinks she can change it next time.
- She said there is really nothing up there that is terribly complicated, it's just a matter of knowing what to do.
- The generator is working better, it is coming on every month.

Clerk Failing mentioned that it seemed early for the chlorine delivery that came, it had only been 4 months since the last delivery. Mary W. said she isn't using any more than she was. She also mentioned that she learned it has a shelf life, and can lose its potency, so maybe she is ordering less containers than she was. Trustee Sullivan commented that it only loses potency once the seal is broken and it is exposed to air.

Clerk Failing ask Trustee Sullivan about the conversation with Mary Wilton at the last meeting, something about water running out of the doors and down the ditch, because she didn't get it down in the minutes. Mary W. said it was water going in to be filtered and chlorinated, it over flows out the door and then it goes into the ditch and down, if the bed gets too full it will run over. Mark said he was coming down with a grader and he just happened to see the water running down a little ditch so he just let her know but that wouldn't have anything to do with the usage amounts. Mary W. said she is very careful about not letting it overflow. She is very conscious about it and she is not wasting our water. Clerk Failing explained that she was just asking because she hadn't caught the whole conversation for the minutes.

Mayor Brown reported that the waterline to Green's duplex has been hooked up by S & L Goodhines.

Trustee McDonald said he hadn't heard from Ron Shue, he texted him and Ron replied that he would meet with him this week and make a plan. He said there is a universal collar that can be sized from one size to another. They will uncover it, get the parts they need and go from there. He will let Clerk Failing know when it will be done so she can notify the residents that it will affect.

Mary W. asked again about meters, she doesn't understand why we don't want meters, she said Katrina Sullivan wants meters, they don't use much water at the garage, and they are paying more for the business than their residence. Clerk Failing asked Bob about the expense, he said there is a big expense, he knows they were included in the original project scope. He said meter readings would be smart meters, and the data would go to an email/computer. He said it will be a base rate plus usage (metered rate). Bob said we can do the same thing with the sewer (meter the sewer using the water meters).

There was discussion regarding the $100 thousand included in the project for upgrades at the water plant, Trustee McDonald stated that a proper dehumidifier, more of a commercial one, would be helpful with the issues up there. Trustee Sullivan said it has been bad since day one, there should have been a better dehumidifier to begin with.

Trustee Sullivan told Bob he would like to see a shut-off for every street.

Trustee Sullivan said that he will ask Doug Salmon again about the stone for the reservoir road.

Clerk Failing asked if we should be hiring someone to work on the water plant roof before winter. Trustee McDonald said we should wait until the water project and include it in the $100 thousand for water plant updates.

Sewer Plant Operator's Report:

- The dosing tank water is so low that it is taking forever to fill up
- He asked Clerk Failing about Converse having two (2) vouchers. She explained that Converse sent the water and sewer bills on one invoice so she split them out so the water account and the sewer account would have separate vouchers.

Other Business:

Mayor Brown reported on the following:

- She had a call from Jim Jantzi he wanted to know who to talk to about getting a culvert pipe installed in his ditch, discussion was held regarding it plugging up and backing up. She will contact him to hold off until the water project is completed.
- She signed the amended NBRC contract pulling the sidewalk to the store and put those funds into Main St.

Discussion was held regarding changing the November meeting to November 10th, Mayor Brown will be out of town and Bob Boliver will be on vacation. Trustee Wendt said she may not be able to attend on the 10th.

Clerk Failing reported that Tommy Hoskins' invoice is in the packet of invoices. When he brought it over, she told him that the insurance proposal he sent her was not an appropriate document for proof of insurance and that the village would need a "Certificate of Insurance" before they would hire him for any other work. He went on to say that the horse barn water is coming from the house. He said that Karpinski's hooked it from the house to the barn.

Trustee Sullivan reported that Chris talked to Larry Green and Larry said something about the Village plowing the road to the duplex now that it is a street. The board members all agreed that it is a private driveway, and the village shouldn't be responsible for plowing it.

Clerk Failing reported that she asked Chris to paint the boards along the bottom of the belltower and anywhere else he saw that may need it. He said he would but then when he got looking at it closer, he noticed that it needs a little more work than just painting and he said we should get someone that can replace a few boards. Cody will look at it and see if it needs to be done before winter. He has some clap boards he can donate. Mayor Brown suggested maybe Mike Wendt would do it.

Mary W. commented that everyone was telling her how beautiful Glenfield is so she finally drove through, and she really doesn't know what all the fuss is about. They have a sidewalk and then they have bricks and then the curb and on the bricks are old light posts but then there's this LED streetlight looming over top of the light post. Mayor Brown replied that we pulled the light posts from our plans to use the money for other things, we won't have brick either. Trustee Ward commented that it's actually concrete, just stamped. Trustee McDonald said he's pulling for grass, but we'll see when we get there, I guess. Mary W. asked if there would be a committee who decides what the streets look like or is it something that the county decides. Mayor Brown yes, they asked for some opinions of what we were considering, they are working with the Town to see what works for the town guys and the fire department, but a lot of it is the county decision. Mary W. asked if they have options that the village can choose from because she's thinking like a committee, Tonya Bronson, she would be a nice one and I would think Peter Hayes. Mayor Brown said they are looking at longevity and what makes sense for maintenance and what the village can handle, and she doesn't know if we made a decision on the sidewalk and was it stamped concrete last time or was it grass, everybody had mixed feelings, but it was not brick.

Clerk Failing sent the Water District IMA to the board members for their review, Mayor Brown will call Ian this week regarding it. Christine said the Town tabled the IMA last month. Mary W. said they are concerned about their responsibilities, and who is responsible for everything. Mayor Brown said essentially nothing will change, we just can't get the attorney to put that in words in the contract.

Christine reviewed the Cooperative Tug Hill announcements.

Vouchers were audited by the board and signed by Mayor Brown.

There being no further business to come before the Board, the meeting was adjourned at 7:15 pm, on motion by Trustee Wendt and seconded by Trustee Ward and carried.

Respectfully submitted by:

Mary Failing, Village Clerk