Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

September 8, 2026

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on September 8, 2026, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Stephen Ward, Cody McDonald, Mark Sullivan, Brittany Salmon

Others present: Chris Barboza, Tug Hill Counsel
Bob Boliver, BCA

Call to Order: Mayor Sonia Wendt called the meeting to order at 6:00 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Trustee Ward made a motion to approve the minutes of the monthly August 2026 meeting. The motion was seconded by Trustee Sullivan, all in favor, motion carried

Financial Review: The Board reviewed the Financial Reports for August 2026. Trustee Salmon made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton was not present; Mayor Wendt read from the notes that she sent:

- The Water Plant is Bonafide with all gauges and meters working properly. I am not happy about wasting money on the electronics that Tom Smith said that we needed.
- The additional water tests conducted over the summer were all in the normal range. Even though I had taken a sample from a plastic hose at the gas station on Route 26.
- Jeff Desantis has a chlorine residual test kit; he will test his water randomly to assure his water still has sufficient chlorine. I am happy if he is happy.
- Blue Book orders placed for DPD tablets and CL17 chemicals. I should be all set for at least 9 months.
- The generator is advancing normally every month.
- Zack will complete electrical work for the Hockey Club if Dave Ward can't get to it.

Bob Boliver, BCA reported on the following:

- He had a pay application for Highlander for the mayor to sign, in the amount of $320,928.27.
- They have been done for a couple weeks. There will probably be one more small payment.

Trustee Sullivan stated that the diffusers for flushing the hydrants have been ordered.

Trustee Sullivan reported that he thinks it is too soft for Charlie Humphrey's equipment to get into the silt traps. We should wait until the road get fixed or get someone with smaller equipment, he said he cut down some dead trees that were along the road and the road was soft with his pickup truck. He said that the road is good from Crouch's to the little field, but the rest of it is soft. He thinks sod & grass is holding in the moisture. He said maybe Chris can take a few scoops out of the silt traps to get us by until Spring. Mark will check with him. Bob commented that he is not sure when the road will be fixed at the reservoir.

Mayor Wendt reported that she received an email from the Fire Dept. after she sent them the letter stating that we would allow them to take 25,000 gallons of raw water per year. They said there was a misunderstanding because they want to be able to take 25,000 gallons of chlorinated water. After further discussion, Trustee Salmon made a motion to allow them to use chlorinated water instead of raw water, it was seconded by Trustee Sullivan, all in favor, motion carried. Clerk Failing will draft a new letter and send it to Mayor Wendt for her signature.

The Fire Dept. suggested that we ask Chris to open the raw water hydrant once a month and let it run for 10 minutes

Sewer Plant Operator's Report:

Sewer Plant Operator Derek Stewart was not present.

Bob Boliver reported on the following:

- The sewer plant is running better right now; they adjusted some settings. Some of the flows came back better. Mark said the rain also helped the sewer plant run better.
- The Earl's asked if the new system caused the algae in the creek. He does not believe it has
- He changed out the door handle
- Sidewalk material has not been delivered to the sewer plant. Sam had said it was but Chris said it is not there yet
- He hasn't heard the results of the quarterly tests yet.
- He's still working on a few things on the list, he didn't know if we wanted to move forward with the blacktop, the Board told him we did. He needs to talk to Derek about the propane heater for the office.
- Mark said that the heater in the pump house may not be necessary now that the flow meter is in the other building. Bob asked if it helps with keeping the condensation out. Mark said that it probably does but it runs constantly, we should have Dave Ward look at it.

Clerk Failing reported that Starlink has been purchased for the sewer plat internet. The cost was $262.52 for the equipment and there is an $80.00 per month fee, which will be on the credit card from now on.

Clerk Failing said she would also like Dave Ward to look at the heater at the pump house to see if it is operating efficiently or if we should purchase a more efficient one.

Other Business:

Bob said that they are working on Main Street Complete Streets Design.

A quote was received from Dave Ward for a dedicated electrical line to the Yeti Shack. The total amount is $286.68. Trustee McDonald made a motion to hire him to do the work, the motion was seconded by Trustee Salmon, all in favor, motion carried.

Clerk Failing reported that she checked in to Municipay and there is a onetime implementation / set up fee of $1,500.00. Trustee Salmon asked if we will be able to send out the bills through the program, it says it supports e-billing. Clerk Failing said she would look into it further. Trustee McDonald asked if there is a charge for the person paying. Yes, there is a 3% charge to the user with a $3.00 minimum. Trustee Salmon made a motion to pay the set up fee and move forward with setting it up, Trustee McDonald seconded the motion, all in favor, motion carried.

Clerk Failing handed out Direct Deposit forms for anyone interested in having their paycheck directly deposited each month. Clerk Failing reported that the Keystone quote for the materials for the addition on the pavilion is $500.00 less than the one presented by the Yeti Club.

Mayor Wendt told the board about a proposed NYS Law calling for 100% exemption for Real Property taxes for Veterans. Lewis County Manager Tim Hunt suggested that the County, Towns & Villages pass a resolution in response to the proposed law. In the resolution it gives many reasons not to go forward with it, including that although it is important to recognize our Veterans the law doesn't have enough information to move forward with it, and because it would put a strain on the other taxpayers. Trustee McDonald made a motion to adopt Resolution No. 11 - 2026 Regarding RPTL 458a, the motion was seconded by Trustee Sullivan, all were in favor and adopted.

Mayor Wendt reported on the following:

- Caleb Zehr has no Liability insurance, Mike Garamone has offered to cover him on his insurance as a subcontractor. Mayor Wendt & Trustee McDonald will meet with Caleb on Friday at %:00 pm to discuss the project further.
- The Post Office is 200 years old this year, she would like the Village to be the Sponsor of a Special Cancellation Stamp. It will not cost the Village anything. She will get more information about it to share with the board.
- Clerk Failing updated the agreement with the Yeti Club. She added and highlighted the Snow Removal section to include that the Club will be responsible for the snow removal inside the addition and to the Yeti Shack. Chris will remove snow up to the addition.
- She reached out to Tim Munn at Piximation regarding Cyber Security for the Village. She has not heard back from him yet.

Trustee Sullivan reported that Chris needs parts for the leave vacuum, Clerk Failing will check with Joe Genter to see where he purchased it. (DR Power Equipment)

Clerk Failing will send links to Sexual Harassment & Workplace Violence Training Videos that all government employees are supposed to watch. If anyone on the Board has already attended workshops, they can give Clerk Failing a letter from their employer for her file and they will not have to do it again. Chris (THC) said that all government employees are now required to have Cyber Security Training also.

Chris reviewed the Cooperative Tug Hill announcements.

Trustee McDonald made a motion to go into executive session at 7:27 pm to discuss a personnel issue, the motion was seconded by Trustee Sullivan.

The Board returned to regular session at 7:50 pm by motion of Trustee McDonald, seconded by Trustee Salmon.

Trustee McDonald made a motion to raise Sewer Plant Operator's pay to $24.00/hour, The motion was seconded by Trustee Salmon, all in favor, motion carried.

Vouchers were audited by the board and signed by Mayor Wendt. The voucher for Zack Wilton was questioned and asked if we have a contract with him. Did we have one with Tom Smith? (We have it writing what he would charge for consulting and for training Mary Wilton) If the need arises again, she will write something up for the Mayor and his signature.

There being no further business to come before the Board, the meeting was adjourned at 7:55 pm, on motion by Trustee Ward and seconded by Trustee McDonald, all in favor and carried.

Respectfully submitted by:

Mary Failing

Mary Failing, Village Clerk