Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

July 6, 2026

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on July 6, 2026, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Stephen Ward, Cody McDonald, Mark Sullivan

Others present: Christine Healt, Tug Hill Counsel
Mary Wilton, Water Plant Operator
Derek Stewart, Sewer Plant Operator
Bob Boliver, BCA

Call to Order: Mayor Sonia Wendt called the meeting to order at 6:00 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Mayor Sonia Wendt opened the public hearing at 6:00 pm, and a quorum of trustees were present.

Mayor Wendt stated that the reason for this public hearing is to inform the public of the Village's intent to apply for Community Development Block Grant Funding (CDBG) to supplement the funding we have received for the Water Infrastructure Improvement Project, and to hear any comments or questions regarding the funding application.

She further stated the following:

- The goals and objectives of the CDBG program are to develop viable communities by providing housing and a suitable living environment principally for people of low-and-moderate income.
- The total amount of CDBG funds available is $29.2 million, with $25 million set aside for public infrastructure projects.
- To provide the essential public service of potable water for generations to come, the Village of Constableville will construct critical improvements to their water source, treatment plant, transmission main, and distribution system. This will address unreliable, aged infrastructure and system deficiencies; to serve reliable drinking water and fire protection flows to the Village water users, with upgraded, high quality water infrastructure.
- The proposed amount of funds to be used to benefit low-and moderate-income people in the Village is $2 million.
- The Village is committed to affirmatively further fair housing.
- No persons will be displaced because of the proposed activities.

Mayor Wendt opened the floor for any questions or comments.

There being no comments or questions, and with no response received from the village residents in regard to the Public Hearing Notice, Trustee McDonald made a motion that the Village of Constableville apply for Community Development Block Grant (CDBG) Funding for the Current Program Year of 2026, the motion was seconded by Trustee Ward, all in favor, motion carried.

Trustee Ward made a motion to close the public hearing; the motion was seconded by Trustee Sullivan and carried.

Mayor Wendt closed the public hearing at 6:15 pm.

Mayor Sonia Wendt opened the next public hearing at 6:16 pm. Mayor Wendt stated the reason for his public hearing is to hear comments regarding Cable Franchise Agreement with Spectrum. The agreement was available for review. There being no questions or comments from the Board and no village residents being present, Trustee Sullivan made a motion to close the public hearing at 6:30 pm, the motion was seconded by Trustee Ward, all in favor, and the motion carried.

Trustee Sullivan made a motion to authorize the contract between the Spectrum and the Village. The motion was seconded by Trustee Ward, all in favor, Resolution No. 9-2026 was adopted.

Approval of Minutes: Trustee Sullivan made a motion to approve the minutes of the monthly June 2026 meeting. The motion was seconded by Trustee Ward, all in favor, motion carried

Financial Review: The Board reviewed the Financial Reports for June 2026. Trustee Sullivan made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton reported on the following:

- She met with Tom Smith, we need to order two (2) flow meters (sensor to the meter). Trustee Sullivan commented that the kits to repair them used to be about $50.00. She said Tom took down the numbers, he called the company, but he has not heard back from them, he is estimating the cost to be $1,000 to $1,200 each. We also need the electronic panel, the cost is estimated at $4,000.00 Motion to purchase the parts needed was made by Trustee McDonald, seconded by Trustee Ward, all in favor, motion carried.

Bob Boliver, BCA reported on the following:

- The Water Project has been interesting. We have a new proposed schedule – move materials & equipment in the week of the July 13th, start digging on the 20th. They will start at intersection of West Main then go to Church Main intersection
- Reported to the board that at the pre-con meeting Highlander wasn't going to show up until 9/1 – BCA & County got involved, Attorney got involved, the Village sent letter putting them on notice. Highlander has submitted a lot of paperwork including a list of materials to be used. They will work until finished, Trustee Sullivan commented that our field days are the last Friday in July and the first Saturday in August. Bob said he will make sure they clean up better for it.
- BCA has started to work on the designs for Main Street Complete Streets Project,
- Mayor Wendt told Bob that she has not been able to connect with Mary Dunn. She has stopped but no one will answer the door.
- Mary W asked about the Village's Right of Way regarding sidewalks. Bob said the sidewalks are usually the property of the village Mary W. said that Mary Dunn's boyfriend has concerns about the fence rails and apple trees on the corner of their property.
- May W also commented that Joyce Kiburz has questions – Bob said High St will be a later phase, replacing the pipes from curb stop to residents will be on a case-by-case basis.

Clerk Failing was concerned about the bands for the banners. She was given the number for Kyle Miess – National Grid – 315-921-5155 from Derek & Cody. She will call to ask them to take them down for us.

Sewer Plant Operator's Report:

Sewer Plant Operator Derek Stewart reported on the following:

- The flows are way down; he swapped over from one pond to the other. Everything is going smooth.

- Clerk Failing reported that the internet from Spectrum won't be installed until late August, she will forward the email to Derek.
- The DEC plans are done, The EMP (Emergency Management Plan) is completed.
- The DMR (Discharge Monitoring Report) is done – the State is good, the Federal CDX (Central Data Exchange) is not yet.
- Mayor Wendt asked him if he was using the sewer email., he said he is.

Bob Boliver, BCA reported the following:

- The UV is not up and running yet. They will meet at the Sewer Plant on Friday 7/10, at 9:00. The Training will begin at 10:00. Mayor Wendt asked Mary W. to attend the training as well.
- UV only runs in the summertime
- The new generator was started up last week and is operational
- The new light pole is back up, and the new light is mounted.
- He is working on getting the price for the asphalt for the driveway plus a 30' x 35' area in front of the garage. Originally the access road was going to be right up to the building, he wants to put in a sidewalk between the road and the building. We don't need to plow it because the UV only runs in the summer months.
- The DEC is pushing the issue of the fence with gate being installed along the back of the property. After some discussion, Bob asked if we should put the brakes on the fence. Tell DEC about our concerns about the riverbank.
- Trustee Sulivan stated that Chris is concerned about riverbank, the new fill is going to wash away, he said we lose a foot per year f the riverbank. Derek also voiced his concerns. He said what they did looks nice, but it is not going to last long.
    - Mayor Wendt asked what our options are to reinforce the bank, Trustee McDonald stated they are limited without a DEC permit.
    - Bob will check to see if we can get the materials that have already been ordered, delivered and hold off on installing the fence until we do something to reinforce the riverbank.
    - Trustee McDonald would like to utilize the concrete that will be dug up from the water project construction.
- He would suggest changing out the meter pole & meter box, he will get a price on it.
- Purchasing a new (more energy efficient) heater for pump station was discussed, Trustee McDonald stated it should be one that is vented outside of building.

Mayor Wendt reported on the following:

- She has called Dave Ward about the dedicated electric line for the Yeti shed at the pavilion, she hasn't heard back from him.
- Ian Gilbert has accepted the County Attorney position and will no longer be our attorney. He provided some names for other municipal attorneys. Clerk Failing gave the following list to Mayor Wendt; she will contact them:

    1. Jessica Moser - Durr, Riley & Young (was just picked up by Lyons Falls and currently is attorney for Boonville):
    2. James Burrows – Kendall Harrienger and Burrows (currently Lowville attorney, in addition to many municipalities in Jeff. Co.)
    3. Joshua Navarro – Young Law Office; Note that Ray Meier formerly of Bond Schoeneck and King is now working of counsel with Young Law Office for their municipal practice group

Clerk Failing reported that she received a check from SIMS Metal for $122.14, this is after $175.00 trucking was deducted.

Clerk Failing reported that Garramone's did not pick up the certified mail regarding property maintenance. It was unclaimed and returned to us.

Trustee Sullivan asked if we should have the propane tank picked up since we aren't using it anymore. Sewer Plant Operator Derek Sterwart asked if there was heat in the sewer building, Trustee Sullivan said there was at one time. It was discussed that perhaps we could get a propane heater since the tank is there.

Trustee Sullivan said that we had talked about getting a sign – "Untreated Water - Drink at your own Risk" on Smith Road at the bleeder pipe. – Clerk Failing will contact the sign company and get it ordered.

He also said that the sign at the Reservoir that says "Danger Open Water" sign at the reservoir needs to be repainted. Mary will paint it if Chris brings it down.

The addition to the pavilion was discussed. They would like $2,100.00 from the Village for the materials, and they will build it. Mayor Wendt said she is all for the addition because it is dangerous for the kids to go out the gate in the back to get to the shed. It was tabled until the August meeting, Cody would like to know the dimensions.

Water Plant Operator reported that five (5) loads of water went up the hill on July 4th. Possibly filling a pool. There were two (2) tanker loads – which hold 3000 gallons and a pumper truck that took three (3) x 1500 gallons each. Her water was mucky when she turned on the faucet after they finished. They did not use the raw water hydrant; it was taken out of the fire house. Clerk Failing will draft a letter to the fire dept. for Mayor's signature.

Trustee Ward asked if we had found anyone to paint the mural at the playground. Clerk Failing said that she had put it out there on Facebook and had several responses, but she has not received an actual cost yet. Since we don't have it in the budget, she will work on a grant to pay for it.

Clerk Failing reported that she has been working more on the Zoning Law Amendments with Megan from Lewis County Planning. The Planning Board has recommended some changes. She sent the recommendations to our attorney, he reviewed and replied. Megan incorporated his recommendations in the Law. He reviewed again and approved it. We now need to have another Public Hearing due to the changes. Trustee McDonald made a motion to hold the Public Hearing for the Zoning Law Text Amendments at the next regular monthly meeting on August 3, 2026 at 6:00 pm, the motion was seconded by Trustee Sullivan, all in favor, Resolution No. 8-2026 - Resolution Fixing the Date for Public Hearing - Zoning Law Text Amendments was adopted.

Christine reviewed the Cooperative Tug Hill announcements.

Vouchers were audited by the board and signed by Mayor Wendt.

There being no further business to come before the Board, the meeting was adjourned at 7:45 pm, on motion by Trustee Ward and seconded by Trustee McDonald, all in favor and carried.

Respectfully submitted by:

Mary Failing

Mary Failing, Village Clerk