Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

January 6, 2025

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on January 6, 2025, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Mark Sullivan, Stephen Ward, Sonia Wendt, Cody McDonald

Others present: Christina Healt, Tug Hill Counsel
Mary Wilton, Water Plant Operator (In training)

Call to Order: Mayor Samantha Brown called the meeting to order at 6:05 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Clerk Failing presented to the Board the minutes of the December 2024, monthly meeting. Trustee McDonald made a motion to approve the minutes, the motion was seconded by Trustee Ward, all in favor, motion carried.

Financial Review: Clerk Failing presented a comprehensive update of the Village's financial status. The Board reviewed the Financial Reports for December 2024. Trustee Sullivan made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton reported on the following:

- She made a couple trips to Dolhof Hardware, Tom Smith wanted her to purchase some plastic tubing, she got 50 feet. She also purchased 2 different filters for the dehumidifier.
- Dave Ward has the heater that hangs in the office at the water plant and is working on it, she took up a radiator style heater to use in the meantime.
- Dave Ward installed the new light in the first clear well; he did not disturb the water in any way, it is very bright.
- She had to order more chemicals. The set of 2 bottles (CL17) she ordered enough to last for approx. 6 months.
- Trustee McDonald was at the plant with her, and they noticed that the over crank and oil lights were on, on the generator. Trustee McDonald reported that it did run when it was supposed to. Clerk Failing will call to set up service for it.
- There was an issue with excessive moisture at the plant. Th front door was frozen shut, and she had to use the back door to get in. She turned the dehumidifier off for a few days, purchased new filters and it has been fine ever since. Everything is dry now.
- The gallons per day of water usage drastically dropped on December 4th from 50,000 the day before to 39,000.
- Her Class C Water Course is just 2 weeks away, it starts on January 21st.

Clerk Failing reported that she spoke to Tom Smith about a month ago, and he would like us to order the paddle wheel sensor that he got a quote for. ($1,330.20) Mary W. said that the meter is working good right now. She said it measures the amount of water going into the sand and the amount coming out. Trustee Wendt made a motion to purchase the sensor if Tom thinks we need it, the motion was seconded by Trustee Sullivan, all in favor, motion carried.

Sewer Plant Operator's Report:

Sewer Plant Operator Mark Sullivan reported that the DEC Inspector came the first part of November, he and Mayor Brown received a letter 2 weeks ago. Comments included:

- The alarm light was burnt out – he said it has since been fixed.
- He wanted the Village to apply for an extension for the disinfection project – Bob Boliver took care of it.
- He said we need two (2) PH Calibration Standards. Mark ordered them (a 7.0 and a 4.0)
- He wanted a Certificate of Compliance submitted; however, Mark couldn't get the form to download on his computer, so he sent him an email. He was going to be out of the office until 1/6, so he has not heard back from him.

Other Business:

The adoption of the Zoning Law was tabled until next month due to the amount of changes the Planning Board is requiring/suggesting. We will have a special meeting on January 15th, Clerk Failing will contact Matt Johnson & Megan Krokowski to see if they are able to attend.

The February Monthly meeting will be held on Wednesday, February 5th due to Clerk Failing being out of town at the end of January/beginning of February.

Mayor Brown reported that she will be out of town February 10th – 14th.

The Mini Comp Plan (Land Use Document) was discussed. Trustee Wendt noted that the library is not listed under Community Buildings, Clerk Failing will contact Angie and ask her to add it to the Plan. The adoption of the Plan was tabled until the January 15th special meeting.

The following are the next steps in the Zoning Local Law process:

- Review the County's conditions & suggestions at the January 15th Special Meeting, Set a date for a public hearing on February 5th meeting.
- Village Board holds Public Hearing on February 5th.
- Village Board adopts Zoning Local Law
- The Village Board appoints a representative to sit on the Joint Zoning Board of Appeals – Joseph Genter has agreed to represent the Village. Further discussion is needed regarding compensation and mileage reimbursement for the appointed representative.
- Zoning Board of Appeals will take effect in January

Clerk Failing presented to the Board a Resolution to enter into an agreement to jointly administer a zoning board of appeals constituting the towns of Harrisburg, Montague, Pinckney and Turin and the Village of Constableville. Trustee Wendt made a motion to adopt said resolution, the motion was seconded by Trustee Sullivan, all in favor and, motion carried and adopted Resolution No.: 1 - 2025. The agreement was executed by Mayor Brown.

Clerk Failing presented to the Board a Shared Services Resolution authorizing the Village to act as co-applicants with Lewis County for grant funding through the Local Government Efficiency Program, to purchase a Jet vacuuming machine, a loader mounted snow blower and a Grapple Saw Truck. Trustee McDonald made a motion to adopt said resolution, the motion was seconded by Trustee Wendt, all in favor, motion carried and adopted Resolution No.: 2 - 2 0 2 5 . A letter of support was signed by Mayor Brown.

Mayor Brown said she is unsure if the Town of West Turin has officially included the Water Districting in their budget.

Mayor Brown said she has had people asking about a Winter Carnival, she said Peter Hayes is on board to do another history presentation. She will check with the Fire Dept. regarding a good date.

Clerk Failing reported that she only received one application for a Hometown Hero Banner this year.

The Hockey Group has asked Chris if he would snow blow the path to the storage building by the pavilion when needed. The board approved, as long as Chris is OK with doing it.

Christine Healt reviewed announcements.

Vouchers were audited.

- Trustee Ward asked about Whitetail Construction's Voucher, he said he noticed it didn't include replacing the post on the bandstand and wondered if he was going to do it. Clerk Failing said David had said he would be doing it in October, but he didn't get to it, he said he will brace it up when the Christmas decorations are taken down and do it in the spring.
- Trustee Sullivan commented that he noticed the National Grid Sewer Bill was high and the reason for the increase is the heater is now on for the winter months.
- Trustee Sullivan commented on the large invoice from Bernier Carr & Associates for the Sewer Disinfection Project. Clerk Failing reported that Bob Boliver had told her that we didn't have to pay it until we received the funding. However, he emailed a week ago and said that his bosses would like it paid. She reported that we will need to transfer money from the general account to the sewer account and that Bob Boiler said we should have the funding prior to the end of the fiscal year to repay the general account.
- With no further questions/comments, the mayor signed the vouchers to be paid.

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm, on motion by Trustee Wendt and seconded by Trustee Ward and carried.

Respectfully submitted by:

Mary Failing, Village Clerk