Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

February 5, 2025

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on February 5, 2025, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Mark Sullivan, Stephen Ward, Sonia Wendt, Cody McDonald

Others present: Christina Healt, Tug Hill Counsel
Mary Wilton, Water Plant Operator (In training)

NOTE: Clerk Mary Failing was absent from the meeting. Trustee Sonia Wendt recorded the minutes.

Call to Order: Mayor Samantha Brown called the meeting to order at 6:05 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Trustee Sullivan made a motion to approve the minutes of the January 2025 monthly meeting, the motion was seconded by Trustee McDonald, all in favor, motion carried.

Financial Review: The Board reviewed the Financial Reports for January 2025. Trustee Sullivan made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton reported on the following:

- The Water plant is doing well; everything is running smoothly.
- She completed the certification course in Morrisville and presented her Certificate of Completion for the village files.
- She will need to be recertified every three years, which will involve more hours of training.
- There is lab requirement that Tom Smith said she should take sooner rather than later. There is one in Verona, she will look into it and will try to do it in March.
- When Trustee McDonald was at the plant with her, they noticed that the screws were coming loose on the roof of the building. Cody commented that it isn't going to be a quick job, there are thousand & thousands of screws that need to be screwed down and the building should also be inspected. He also said the generator should be serviced. NOTE: Clerk Failing contacted Eric Pleskach, he will come look at it on the 20th or 21st of Feb.
- She reported that the sensor meter (wheel) has not been replaced, Mayor Brown will reach out to Tom to see if he will replace the meter.

Mayor Brown reported on the following:

- She met with BCA and the County – John Reed, Highway Superintendent, Tim Hunt, County Manager and the Planning Dept., regarding the Safe Streets project.
    - Lewis County can write the CDBG grant for us instead of paying BCA $7,000.00 to do it.
    - In between meetings they received a call about the extra 2.7 million, this will change the scope drastically.
    - They will do a boar test of Main Street to pull a sample so they can see the layers.
    - We have a CHIPS balance of around $68,800, which is a good chunk for match.

- Planning is checking with the County Attorney regarding getting one bid to do the whole project. Target is early 2026 for Water Infrastructure & Complete Streets.
- She reminded Bob Boliver that we have a sewer disinfection project that needs to be worked on also, he said he is well aware, he is hoping to get the go ahead soon, hopefully by Spring.
- The County said the culvert on Main St. is an issue, because it is a trout stream. We could possibly get $1 million to work on it. Everyone at the meeting was pretty sure we could secure funding for it.
- The cost of new pavement is $650,000 every quarter of a mile.
- Drainage will be an issue with DEC – Soil & Water can be involved, well have to see who will apply for funding for drainage & trout streams.
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- She showed the board a picture of the Safe Streets map, which included sidewalks on both sides of the school hill and West St., also a sidewalk from Markham's Auto to the Store (Food access point). There will be no sidewalks on the other side of Rte. 26. Main Street will get done regardless.
  - Trustee Sullivan asked who would be responsible for clearing/maintenance of the sidewalks. This is something we will need to figure out.
  - Trustee McDonald asked if the funding is from the Federal or State, Mayor Brown said it is awarded by the State but some of it comes from the Federal level. He said he was wondering because of everything that is happening, Mayor Brown said she thinks we are safe.
  - Mary Wilton asked if they were still planning on reworking the intersection by her house. Mayor Brown replied yes.
  - Trustee McDonald commented that he likes the idea of green space between the road and sidewalks.
  - Mayor Brown said that since we don't have a DPW, we will need a contact person. She reached out to Doug Salmon (Town Highway Superintendent) He said he would like to be a part of it and would be the contact person.
  - Mary Wilton asked if the Village has any debt currently, Mayor Brown replied yes, but it is close to being paid off.
  - Trustee McDonald commented that he would like his sidewalk to be left alone.
- She asked Mary W. to come up with a list of projects at the water plant and let the board know.
- The Town is moving forward with water district, things will stay the same except we will be able to relevy past due water bills of outside users. The estimated cost of the Water District should be around $12,000, we should be able to pay for it with grant money, so the water district will pay them back.
- The Turin Mayor asked her about our bills, they are getting a lot of flak for raising prices.

A Work session was set for February 19th at 4:00 to include the following:

- Meet with BCA for Water Improvement Project options
  - Priority – Stage I – Water Infrastructure targets the County roads & Main St.
  - Stage 2 – would be Storage Basin, Spring Boxes security, Transmission line – less urgent issues will roll in to Stage 2
- Megan would also like to go over the Zoning Law & Mini Comp Plan that day.

Sewer Plant Operator's Report:

Sewer Plant Operator Mark Sullivan reported:

- The Certificate of Compliance was signed and sent in.

Mayor Brown reported that she received a call regarding a problem with the septic on West Main St. – Roger Croniser House. Chris dug it up, it was not full and was not our issue. Scott Goodhines was on standby. Trustee Sullivan said it

is an old clay pipe, and there are probably roots growing into it again. Swartout had come a while back and cleared the pipe of roots.

Other Business:

Mayor Brown reported on the following:

- She needs proof of insurance for the Village for Yeti Club. They want to be 501c and they need proof of insurance. She or Clerk Failing will get it for them.
- There will be a ceremony for Richard Hayes on Saturday, 2/8 at 10:00 am. They have a nice plaque for the pavilion.
- Peter Hayes will do a History of the Village talk sometime in March. Possibly on a Saturday or Sunday, or maybe after one of the Fireman's Breakfasts.
- The Community is asking about the Winter Carnival, she is hoping to do something in March. Constable Hall has had trouble due to the weather not cooperating at their events this winter.
- She would like to reach out to Naturally Lewis for funding to replace the signs by the skating rink/pavilion and by Markham's Auto. Trustee McDonald asked if they could be repainted/redone, Mayor Brown thinks they should be replaced.

Prior to the meeting, Trustees Sullivan & Trustee Wendt met with Lauryn Tabolt from the County to finish up Hazard Mitigation Annex – which is due tomorrow (2/6). Trustee Sullivan asked Mayor Brown some questions that they didn't know the answer to.

Christine Healt reviewed announcements.

Vouchers were audited and signed by Mayor Brown

There being no further business to come before the Board, the meeting was adjourned at 7:08 pm, on motion by Trustee Wendt and seconded by Trustee Ward and carried.

Recorded by Trustee Wendt, reviewed, typed and submitted by:

Mary Failing

Mary Failing, Village Clerk