Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

December 2, 2024

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on December 2, 2024, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Mark Sullivan, Stephen Ward, Sonia Wendt, Cody McDonald

Others present: Christina Healt, Tug Hill Counsel
Mary Wilton, Water Plant Operator (In training)

Call to Order: Mayor Samantha Brown called the meeting to order at 6:05 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Clerk Failing presented to the Board the minutes of the November 2024, monthly meeting. Trustee Sullivan made a motion to approve the minutes, the motion was seconded by Trustee Ward, all in favor, motion carried.

Financial Review: Clerk Failing presented a comprehensive update of the Village's financial status. The Board reviewed the Financial Reports for November 2024. Trustee McDonald made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Water Plant Operator Mary Wilton reported on the following:

- The usage seems to have stabilized, it's around 40,000 to 45,000 a day. Trustee Sullivan reported that Flansburg's cattle are back at the N. Main Street farm, he thought that may have been part of the reason for the increased usage.
- Tom Smith thinks Dave Ward's plan to put new wiring for the new light through the conduit that is there already should work out fine. She said Tom told her not to touch the water (don't drain it) just leave it alone. Trustee Wendt made a motion to go forward with this new light installation, it was seconded by Trustee McDonald, all in favor, motion carried.
- Slack Chemical delivered chlorine; she asked about giving them a key. Apparently, they had one, but it wouldn't work because we changed the locks when Parrish resigned. The board isn't comfortable with giving them a key. Trustee Sullivan said that they didn't have one when he was WPO, he just met them up there when they delivered. We only get the delivery twice a year, she will figure it out.
- Tom Smith thinks we should order the $2,000.00 meter that he recommended last month, it measures the input/output of water. She had said she didn't think it was necessary, but he seems to think it is.
  NOTE: Clerk Failing spoke with Tom Smith, he would like the board to approve the purchase of a "GF Signet 2540 Paddle Wheel Sensor", the quote Mary W. gave her was for two, he said we only need one. The cost is $1,330.20
- Someone told her there was a leak somewhere in the Village, but she couldn't remember who it was or where.
- The payment for the Class C Water Course is due 10 days before the course starts on January 21st.

Mayor Brown reported that we have been awarded $5 million dollars for the Water Infrastructure Project and $8.6 million interest free loan. She said that Claude Curly contacted her and said we received the highest possible amount. She spoke with Casie Buell, Lewis County Planning and Tim Hunt, Lewis County Manager

and he said Constableville will be on the list for 2026 (after the after project is completed) for the Complete Streets Project. (Mayor Brown said that the County is financially responsible for the paving costs.) Trustee Wendt made a motion to authorize Mayor Brown to sign and accept the award, the motion was seconded by Trustee Sullivan, all in favor, the motion carried.

A few questions that came up in the discussion were:

- Will the cost of the water district be covered under the grant award?
- What will the project cover, Mayor Brown said it was extensive, but repairs to the dam, Main Street water lines, Church Street expansion, to name a few.
- Will the replacement of the lead pipes (from Main to residence) be covered?

Mayor Brown stated that we will include Mary Wilton, as WPO, in the Water project discussions with BCA.

Sewer Plant Operator's Report:

Sewer Plant Operator Mark Sullivan reported that S & L Goodhines has pumped 18 septic tanks over the last couple weeks.

Clerk Failing reported that an email was received from Bob Boliver stating that he heard we should be receiving review and comments soon on the disinfection project plan that he submitted. He also said he will check this week on the status of the financing application.

Other Business:

The draft Zoning Law was discussed including spacing requirements, the draft law says 18" – 24", she wondered if it should be smaller. After looking at other local laws and further discussion she said she is ok with it the way it is. The other question she had was regarding the number of unlicensed vehicles that should be allowed to be on a property. After a lengthy discussion, it was decided to move forward by sending it to the County Planning Dept. and get their opinion on the issue of the number of unlicensed vehicles that should be allowed. Trustee Wendt will also check with the County Codes Dept. for input.

The following are the next steps in the Zoning Local Law process:

- Send to the County Planning Dept. for review, they have 30 days √
- Village Board holds Public Hearing
- Village Board adopts Zoning Local Law
- Village Board appoints a representative to sit on the Zoning Board of Appeals – further discussion is needed regarding compensation and mileage reimbursement for the appointed representative.
- Zoning Board of Appeals will take effect in January

The Mini Comp Plan (Land Use Document) was tabled for one more month to give the board more time to review it.

After further discussion regarding what to charge the Methodist Church, Trustee Wendt made a motion to charge $70.00 for the Curb Stop they needed to replace and no charge for the key as it had been hanging there for years and not used. The motion was seconded by Trustee McDonald, all in favor, motion carried.

Mayor Brown reported that we put together 10 boxes of food for families in need the week before Thanksgiving. We made $500.00 from the raffle, received several food donations and monetary donations in the amount of $630.00. There is a balance of $293.63.

Trustee Wendt reported that she has received emails regarding Hazard Mitigation, she will forward them to Trustee Sullivan, as they have his wrong email address. She also attended a webinar explaining the process.

The Christmas Tree lighting at the bandstand was a success with approximately 50 people attending.

Mayor Brown reported that the Yeti Hockey and Figure Skating Group President will now be Caitlyn Luther, they will be signing the agreement with the village.

Clerk Failing asked the board's permission to offer Hometown Hero Banners applications once again this year. Everyone was in favor of continuing it.

Mayor Brown would like to check in to Christmas Lights, such as Candy Canes, Wreaths, and Snowflakes, for the poles to replace the banners when they are taken down each year. Everyone was in favor of her checking into it.

The Village will sponsor a Christmas Decoration Contest; however details are incomplete at this time.

Christine Healt reviewed announcements.

Vouchers were audited and ordered paid.

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm, on motion by Trustee Wendt and seconded by Trustee McDonald and carried.

Respectfully submitted by:

Mary Failing

Mary Failing, Village Clerk