Village of Constableville

MINUTES OF A MEETING OF THE BOARD OF TRUSTEE

August 5, 2024

A meeting of the Board of Trustees of the Village of Constableville, a Municipality, was held on August 5, 2024, at 6:00 pm, at the Village Library on Main St., Constableville, NY.

Trustees Present: Mark Sullivan, Stephen Ward, Sonia Wendt, Cody McDonald

Others present: Christina Healt, Tug Hill Counsel
Alan Klossner, Village Resident
May Wilton, Village Resident/Boonville Herald Correspondent

Call to Order: Mayor Samantha Brown called the meeting to order at 6:04 pm. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes: Clerk Failing presented to the Board the minutes of the July 1, 2024, monthly meeting. Trustee Sullivan made a motion to approve the minutes, the motion was seconded by Trustee McDonald, all in favor, motion carried.

Financial Review: Clerk Failing presented a comprehensive update of the Village's financial status. The Board reviewed the Financial Reports for July 2024. Trustee Wendt made a motion to approve the financial report as presented, seconded by Trustee Ward, all in favor, motion carried.

Water Plant Operator's Report:

Interim Operator Tom Smith was present prior to the meeting. He reported on the following:

- Lead and Copper Rule (LCR) is a lead & copper service inventory in the water system.
  - He provided contact information for Mike Alteri with Bernier Carr & Associates.
  - Bob Boliver wasn't sure if they would be able to do it because of the deadline in October.
  - Bob will send a copy of the Spreadsheet and Form Letter
  - A mailing will be sent out to households asking them to take a picture of the water entrance in their basement.
  - The entrance & shut off will be on the street side of the house
  - If Lead pipes are found, we will be required to replace 10% a year until finished. (Tom said this would be way down the road.
  - The report is due to DOH in October.
  - Scott Goodhines would be a good source for information if needed

- The turbidity meter we bought is not working, it has been sent out for replacement, but it hasn't come yet.
- Lead & Copper Testing - He will set up the testing kits for the ten (10) households that need to be redone this year because of the errors last year. Mayor Brown will deliver them to the households.

Mayor Brown reported on the following:

- BCA submitted an application for the village to the Consolidated Funding Application (CFA) Special Housing Fund

- The house next to the Post Office called and reported a sweet chemical smell in their water. She tested the water at their house, and it seemed to be fine. Both Trustee McDonald & Clerk Failing said that they can smell/taste chlorine in their tap water. Tom said the chlorine levels are lower than when Parrish was doing it.
- Water District – she expects that the Town will be voting on the matter at their next meeting.
    - The cost is estimated to be $10 - $12 thousand. The Village agreed to pay half.
    - Bob said that it is a possibility that we can recoup some of the costs through the WIIA Grant if we are awarded the funding.
    - Bob also suggested that if someone builds beyond the water district and wants to be part of the village Water System - we could charge a hook up fee to cover the costs of attorney to extend the district.
    - The Town was concerned that they would have to do the billing and repairs.
    - UPDATE: Clerk Failing emailed Casey at BCA on 8/14/24 to get an update, his response "I did catch up with Ed on the phone. They haven't acted on this as a board yet, but he mentioned that they hope to budget for the costs related to this effort in the 2025 Town budget."

Clerk Failing reported that she left a message at S & L Goodhines that she needs an invoice for the porta potty, asked for an update on the firehall hydrant and asked that they order a hydrant to replace the one by Lee Kraeger's. She hadn't heard back from them.

Trustee Sullivan reported that he didn't find any kind of a lock for the hydrant in USA BlueBook. He said that the hoses are still there, and Chris has to move them all the time to weed eat around the hydrant. Bob Boliver said he thought there was a way to lock them. Trustee Wendt suggested that we send a letter with the Water & Sewer Bills stating that the hydrants are not to be used for personal use and any hoses found near a hydrant will be removed. Trustee Wendt asked if we are sure it is Flansburg's using it, Trustee McDonald said yes, he has seen them.

Clerk Failing had reported that the certified letters sent to Flansburg's were signed but there has been no response from them.

Sewer Plant Operator's Report:

Sewer Plant Operator Mark Sullivan reported on the following:

- He has to file a form of non-compliance with the DEC, because the disinfection project is not completed Fecal Chloroform is detected in the samples he is sending for testing. They are not threatening a fine, it just seems that they should waive the testing until it is finished.
- Bob told Mark that he thought the improvements to the driveway at the sewer plant should wait until after the project in completed. And that there is a possibility of adding the cost of it to the project. Mark said if thats the case he would like to see a 3rd coat put on Church St. when we do that.
- During the heavy rain the breaker at the Pump Station pole tripped and the pump house flooded. He is going to drill a hole in the concrete to let the water out and plug it so when the river comes up it won't happen again.
- Clerk Failing presented to the Board a Bond Resolution amending the Prior Bond Resolution authorizing the increase in the maximum estimated cost of the Village's wastewater project (the "Project") from $500,000, as authorized in the original bond resolution adopted March 6, 2023, to $825,000, authorized in the amended Bond Resolution. Trustee Wendt made a motion to authorize the resolution, the motion was seconded by Trustee McDonald, with Trustee Ward and Sullivan in favor, motion carried, and resolution passed by unanimous vote.

Other Business:

Trustee Wendt made a motion to enter Executive Session at 7:00 pm, to discuss a personnel matter, the motion was seconded by Trustee Sullivan, and everyone was in favor. At 7:15 the board returned to regular session motion of Trustee Sullivan and seconded by Trustee Ward.

At this point the Board addressed Mary Wilton about her interest in the Water Plant Operator Position. They offered her a conditional appointment at $15.00/day for shadowing/training with Tom Smith with an increase to $20/day, plus free water rent after she is certified. She said that she would like to shadow Tom for no compensation for one month and report back at the September meeting whether she thinks it is a fit for her. She said she will be looking into the online course. The Board agreed and said they would also be looking to Tom Smith for a recommendation that she will be a good fit.

The September meeting will be held on September 9th due to the Labor Day Holiday.

Trustee Wendt reported that the Zoning Commission did not meet in July due to the weather (flooding), they will meet next on August 16th.

Andy Wendt will play at the Bandstand on August 15th. The board will offer a hot dog, bag of chips and a drink for a $5.00 to CFT entertainment fund. Clerk Failing will pick up the supplies at B.J's and bring her grill.

Clerk Failing reported that we used 942 gallons of heating fuel last year. It was decided to prepay for 900 gallons, use our credit balance and send a check for the rest to Christman Fuel.

Clerk Failing gave the board a copy of a draft agreement between the village and the Hockey/Skating Club that she started for the use of the pavilion. She will also send it to our attorney for his input.

Christine Healt reviewed announcements.

Vouchers were audited and ordered paid.

There being no further business to come before the Board, the meeting was adjourned at 8:15 pm, on motion by Trustee Wendt and seconded by Trustee Sullivan and carried.

Respectfully submitted by:

Mary Failing

Mary Failing, Village Clerk